

SUNFLOWER COMMUNITY ASSOCIATION POLICIES

Chapter One – Board of Directors

- 1.01 – Code of Conduct
- 1.02 – Meetings
- 1.03 – Board Member Job Description
- 1.04 – Board Member Orientation & Development

Chapter Two – Sunflower Governance

- 2.01 – Policy Development
- 2.02 – Fine Policy & Appeal Process
- 2.05 – Member Complaint

Chapter Three – Sunflower Organization & Management

- 3.01 – Organizational Chart
- 3.02 – Suncatcher
- 3.03 – Board/Community Manager Relationship
- 3.04 – Community Manager Performance Evaluation
- 3.05 – Strategic Community Plan & Task Force
- 3.06 – Bulletin Board
- 3.07 – Community Manager Job Description
- 3.08 – Risk Management
- 3.09 – Whistleblower
- 3.10 – Village Center Flag

Chapter Four – Financial Management

- 4.01 – Internal Controls
- 4.02 – Procurement
- 4.04 – Assessment Collection
- 4.05 – Asset Disposal
- 4.06 – Reserve Funding Policy & Procedure
- 4.09 – Record Retention & Disposal
- 4.10 – Money Management

Chapter Five – Personnel Management (RECINDED)

Chapter Six – Facilities Management

- 6.01 – Facilities Rental
- 6.02 – Billiard Room
- 6.03 – Hours of Operation
- 6.04 – Serving Alcoholic Beverages
- 6.05 – Solicitation
- 6.07 – Pool & Spa Policies & Rules

Chapter Seven – Committee & Club Management

- 7.01 – General Committee
- 7.02 – Charter Club
- 7.04 – Volunteer Committee Member Code of Conduct

Chapter Eight – Orientation Programs (RESCINDED)

Chapter Nine – Administrative Programs

9.01 – Lot/Home Rental

Chapter Ten – Membership Services

10.02 – Conduct of Member Surveys

10.03 – Volunteers

Chapter Eleven – Corporate Legal Obligations (RESCINDED)