

Sunflower Community Veterans Club

BY-LAWS

Article I – NAME

The name of this organization shall be Sunflower Community Veterans Club, (hereinafter referred to as the "Club").

Article II – PURPOSE

Our mission is to share camaraderie, participate in Veteran related programs, and celebrate our fallen brothers and sisters. We will organize fund- raising opportunities. We will use funds raised to make donations to local organizations that assist Veterans in need. This club is non-profit, and no monetary consideration will be paid to any officer or member of this organization, except for reimbursement of approved club expenses. The board will ensure there is a minimum balance of \$1200, after donations, in the club's account to allow for club expenses. The club by-laws will comply with the Sunflower Community Association governing documents as much as possible, but the club is not a chartered club under these documents.

Article III – MEMBERSHIP

Section 1. Membership shall be open to all Sunflower community residents that have served in the US Armed Forces without discrimination as to race, religion, color, ethnic culture, or national heritage. If you put on a uniform and raised your hand to defend the United States of America, you are eligible to be a member.

Section 2. To become a member, complete the Sunflower Veteran Information form (online or from community center) and return it to the community center or any club board member.

Section 3. The Board of Directors may establish categories of membership, may make provision for annual membership dues and/or initiation fees, may establish voting privileges based on membership categories and shall have the power to elect honorary or special members of this club.

Section 4. Guests of club members and family members of a fallen veteran are always welcome to attend club membership meetings.

Article IV – DUES

The annual club membership dues shall be determined from time to time by the club Board of Directors and are payable in advance. Membership shall be renewed annually and are due within the last 30 days of their current membership. Dues are payable each year by the first day of January. Dues not paid within 30 days following this date shall be deemed delinquent.

Article V – Meetings

Section 1. The conduct of meetings shall generally follow the outlines and decorum Of Robert's Rules of Order.

Section 2. Membership meetings will be held monthly on the first Wednesday of each month unless holidays or other considerations impact the scheduled meeting.

Section 3. Club board meetings will be held monthly prior to the membership meeting, a date set by the board. The board meeting is open to all club members to provide input to the board.

Section 4. The Quorum for the monthly board meeting shall be a majority of the board.

Section 5. All meetings have recorded minutes and a video recording if possible.

Section 6. There will be an annual Veterans' Day ceremony on November 11th.

Article VI – Board of Directors

Section 1. There shall be an Executive Board of the Club, consisting of a President, Vice President, Secretary, Treasurer, Technology/Membership, and up to ten Directors.

Section 2. All Officers shall be elected by a vote of the general Membership, and they shall serve without compensation.

Section 3. The Board of Directors shall be responsible for the general management and control of the business and other affairs of the club. The interpretation of these By-Laws shall rest with the Board of Directors and their decision shall be final. The Board of Directors shall ensure that the club does not engage in any activity or activities that are not permitted.

Section 4. In extraordinary circumstances or when there is a need for immediate action, the President, or in his absence the Vice President, may authorize a poll of the Board by telephone, fax, or similar means. Actions decided by such polls shall be recorded in writing and made a part of the minutes for the next regular meeting of the Board.

Section 5. At-Large Directors will fill the following positions, Programs, Fallen Veterans, Technology/Membership, Legislative Affairs, and others as necessary.

Section 6. All members of the board will have voting rights on all matters before the board.

Article VII – Officers

President - Shall preside over all Club meetings and be responsible for the administration of all Club business; shall act as the principal liaison between the Club and the Association; shall appoint committees as deemed necessary; and shall ensure the financial and administrative integrity of the Club.

Vice President - Shall perform the duties of the Club President in the latter's absence; and shall perform such other duties as may be assigned by the Club President. The Vice President shall also have such powers and shall perform such other duties as may from time to time be assigned to him by the President or by the Board of Directors.

Secretary - Shall maintain all records and minutes of the meetings of the Membership and Club Board; shall conduct all correspondence relating to the Club; and shall furnish the Association with such reports as may be necessary. The Club Secretary will ensure that club archives are up to date upon leaving the office and will pass access to the archives to his/her successor.

Treasurer - Shall receive all dues and other moneys paid to the Club; shall disburse Club funds in timely payment of all bills owed by the Club; shall maintain appropriate books, ledgers and other accounting records

reflecting the financial transactions of the Club and its current financial condition; and shall report to the Membership on the financial condition of the Club at membership meetings.

Technology / Membership – Shall maintain membership roster, create meeting check in sheets, maintain mailing lists, club website, and name tags; and shall, with the help of the treasurer maintain dues status of members.

Article VIII – Honor Plaque

There is a plaque in the community center honoring Sunflower Veterans that have passed. The prerequisites to be on the plaque are:

1. Must have been a veteran by the above definition.
2. Must reside in the Sunflower community at time of death.
3. If moved away from the community
 - a. Must be to assisted living or other necessary medical reason.
 - b. or having been an active member of the Sunflower Veterans Club while a resident.

ARTICLE IX - COMMITTEES AND SPECIAL-INTEREST GROUPS

Section 1. Committees may be appointed from time to time to deal with specific issues.

Section 2. The Club Board may establish a written mission statement defining the responsibilities and scope of each Committee before it is established.

Section 3. The Club Board may designate the Chairperson of each Committee; or the Club Board may ask the Committee members to select a chairperson from among its members.

ARTICLE X - AMENDMENTS TO THE BYLAWS

These By-Laws may be amended, repealed, or changed by the Board of Directors at any meeting in which there is a quorum present.

ARTICLE XI - DISSOLUTION

Prior to Club dissolution, and after all debts are satisfied all funds, equipment and property will be donated to a charity serving veterans.

Dated April, 2024